



Education, Technology, Missions, Emergency, and General Grants

Overview

To fulfill our purpose as a resource organization, each fiscal year (June-May) the Northeast Fellowship sets aside a certain amount of money for grants to member churches. All grant requests will be disapproved after we have distributed the budgeted grant amount for that fiscal year.

Qualification

- Northeast Fellowship grants are only available to active members (churches) in the Northeast Fellowship.

Conditions

- The submitted application must be approved.
- The requesting church is required to execute a signed statement that the money will be used for the purpose for which it was given and that the church commits to their continuous following of the Congregational Way and their membership in the Northeast Fellowship. A signed application will serve as such.

Process

1. The requesting church submits an application to the Northeast Fellowship's Executive Director (Dan Dzikowicz, dan@nefellowship.org). See "Submitting an Application" below.
2. The Executive Director (or Executive Committee) reviews the application. During this stage, additional information may be requested.
3. The Executive Director (or Executive Committee) either denies the grant request, asks for additional information, or approves the grant request.
4. If the grant is approved, the funds will be distributed to the church via check.

Grants Requiring Executive Director Approval

Educational Grant

Purpose: To help members of our Fellowship Churches pursue theological or ministry education.

Limit: \$1000.00 per church, per fiscal year

Technology Grant

Purpose: To help member churches advance their ministry via an increased or upgraded online presence.

Limit: \$1000.00 per church, per fiscal year

Missions Grant

Purpose: To encourage our member churches to invest in regional or international missions efforts or to begin a new local outreach or service effort of the church.

Limit: \$1000.00 per church, per fiscal year

Emergency Grant

Purpose: For financial needs that cannot wait until the next Executive Committee meeting for the General Grant approval.

Limit: \$1000.00 per church, per fiscal year

Grants Requiring Executive Committee Approval

General Grant

Purpose: To offer other avenues for churches to access the funds available in the “Grants” budget line item.

Limit: \$1000.00 per church, per fiscal year

Given the meeting frequency of the Northeast Fellowship Executive Committee, grants requiring Executive Committee approval may take up to two or three months. The Executive Committee typically does not meet during the months of May, July, October, and December.

Submitting an Application

To submit an application for one of the above grants, please provide the following information in a letter format (Word or PDF) on the requesting church's letterhead.

- Name and address of the church (if not called out on the letterhead)
- Names, roles, phone numbers, and email addresses of 2+ other relevant church leaders (e.g., senior minister, moderator, council chair, trustee chair, deacon board chair, clerk, etc.) besides the person completing the application. ***These people must be cc'd when submitting the application***
- The particular grant being requested (see above)
- The amount being requested (\$1000.00 max)
- Concisely and sufficiently describe the following:
 - The intended use of the grant
 - The financial need/situation of the church which prompted this request
 - Other information which may be relevant and/or which might support the request
- Name and signature of the person completing the application with their role, phone number, and email address

Also include/attach the following documents:

- The church's most recent annual report
- Any documents relating to the amount of this request (receipts, estimates, etc.)
- Additional documents or images which might support the request (if helpful)